



Center of Innovative and Applied Bioprocessing (CIAB)  
(A National Institute under Department of Biotechnology, Government of India)  
C-127, Industrial Area, Phase VIII, S.A.S. Nagar,  
Mohali-160071 Punjab, INDIA

CIAB/ 1 (89)/16-17

17<sup>nd</sup> June, 2016

#### **NOTICE INVITING QUOTATION**

1. Sealed Quotations are invited on behalf of Chief Executive Officer CIAB, Mohali for hire the services for the following **Gen Synthesis** so as to reach latest by **14 July.2016** on or before **2.30 pm**. The Bids should be sent in sealed envelope/cover. The Quotations will be opened on the same day at **3.00 pm** in the presence of tenderers or their authorized representative, if any. Your quotation should be in sealed cover which should be enclosed in an outer envelope. Unsealed quotations shall not be considered. The inner sealed cover should be clearly superscribed as "Tender Reference: CIAB/1(89)/16-17/N PUR- Quotation for Gene Synthesis on 14.07.2016. No quotation will be considered until and unless quotation is signed with full signatures and carries the stamp of the tenderers.

A person signing the quotation or any other document forming part of the contract on behalf of the firm shall be deemed to warranty that he has the authority to bind the firm for all purposes/conditions/clauses of the contract/quotation and if in any state it is found that the person so signing had no authority to do so, the Institute may, without prejudice to other civil and criminal remedies against the contract, hold the signatory and the firm liable for all costs and damages.

SL no.	Specification	Qty
1	Gene Synthesis 1689 bp, <i>Bam</i> HI (upstream), <i>Hind</i> III (downstream), cloned in a standard vector.	1
2	Gene Synthesis 1521 bp, <i>Bam</i> HI (upstream), <i>Hind</i> III (downstream), cloned in a standard vector.	1
3	Gene Synthesis 1383 bp, <i>Bam</i> HI (upstream), <i>Hind</i> III (downstream), cloned in a standard vector.	1
4	Gene Synthesis 1416 bp, <i>Bam</i> HI (upstream), <i>Hind</i> III (downstream), cloned in a standard vector.	1
5	Gene Synthesis 708 bp, <i>Bam</i> HI (upstream), <i>Hind</i> III (downstream), cloned in a standard vector.	1
6	Gene Synthesis 1554 bp, <i>Bam</i> HI (upstream), <i>Hind</i> III (downstream), cloned in a standard vector.	

#### **INSTRUCTIONS TO THE BIDDERS**

- Inquiry will be sent by UPC/Courier/Speed Post/E-mail and CIAB will not be liable for any kind of Postal delay.
- The Quotation Should be addressed to the Chief Executive Officer, CIAB, Mohali invariably giving on the envelop Reference No. with date and Due date with time.
- The Quantity mentioned in this inquiry and shall be deemed to be only approximate and will not in any manner be binding on the Institute.

CIAB/ 1 (89)/16-17

E-mail: spo@ciab.res.in ; hardipbpu@gmail.com

Office Tel: 0172-4990232, 4990209

Fax: : 0172- 4990204



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- The quotation should be enclosed in a sealed envelope.
- Firms will quote separately for each article.
- **Opening of BIDS**: Bid should be sent in sealed envelope should be **submitted on 14.07.2016 at 2.30 pm**. The Bids will be **opened on the same day i.e 14.07.2016 at 3.00 pm** in the presence of tenderers or their authorized representative, if any. Unsealed quotations shall not be considered. The sealed envelope cover should be clearly superscribed as **“Tender Reference: CIAB/1(89)/16-17/N PUR-Quotation for Gene Synthesis on 14.07.2016.”**

If any unscheduled holiday occurs on the date of submission/opening, then next working day shall be the prescribed date of submission/opening. Requests for postponement will not be entertained.

- (i) The price of goods/services quoted F.O.R., CIAB at **Annexure-‘A’**
- (ii) VAT and other taxes like excise duty etc. which will be payable on the goods if the contract is awarded. We are not authorized to issue any Sales Tax Form ‘C’ & ‘D’. The Institute is having exemption for the payment of Excise Duty under notification number 10/97 dated 01.03.1997 and Customs Duty under notification No.51/96 dated 23.07.1996. **Hence Excise Duty and Customs Duty, if any, should be shown separately. No other charges than those mentioned clearly in the quotation will be paid.**
- (iii) The dealers/vendor must provide authorization letter from the principal.
- (iv) The charges for inland transportation, insurance and other local service required for delivering the goods/services at the desired destination as specified in the price schedule form.
- (v) The prices must be valid at least for a period of **90 days for indigenous supplies & 180 days for imports** from the date of opening of the quotation.
- (vi) The delivery period should be 06 weeks from the date of supply of data/material by CIAB.
- (vii) **Please quote best minimum prices applicable for a premier Research Institution, leaving no scope for any further negotiations on prices. The quoting party should give a certificate to the effect that the quoted prices are the minimum and they have not quoted the same item on lesser rates than those being offered to CIAB to any other customer nor they will do so till the validity of offer or execution of the purchase order, whichever is later. We request you to fill the price reasonability certificate format in the enclosed file (Annexure "B").**
- (viii) The rates quoted should be in Nos and otherwise your quotation is liable to be ignored.
- (ix) Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. **A quotation has to be supported with documentary evidence complying with the requisite qualification. Non-compliance of the above shall be treated as incomplete/ambiguous and the offer can be ignored without giving an opportunity for clarification/negotiation etc. to the quoting party.**
- (x) **Payment on Bill Basis after supply:** The payment will be made within 30 days on the bill bases after satisfactorily completion of supply. **No Advance payment will be made to any supplier.**
- (xi) Subject to operation of Force Majeure, time for delivery and acceptance is the essence of this contract. The supplier shall arrange to ship the ordered materials within the delivery period mentioned in the order unless extended with/without penalty.
- (xii) In case of delay in supply on part of the supplier, a penalty @ 1% per week of Ordered value will be charged for delayed period subject to a maximum of 10% of order/FOB value.

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- (xiii) Late or delayed/Unsolicited quotations/offers shall not be considered at all. These will be returned to the firms as it is. Post tender revisions/corrections shall also not be considered.
- (xiv) The Chief Executive Officer, CIAB, Mohali reserves the right to accept or reject any quotation in part or full without assigning any reason thereof. The successful bidder should submit Order acceptance within 15 days from the date of issue to your successful bidder.
- (xv) Your offer should be a page numbered and signed by an authorized signatory giving his/her name and designation below the signatures.
- (xvi) No interim inquiries will be attended.
- (xvii) The Supplier shall not be liable for forfeiture of its performance bank guarantee liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. **If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.**

----s/d----

(Hardip Singh)  
Stores & Purchase Officer  
Tele: 0172-4990209  
E\_mail: hardipbpu@gmail.com



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**ANNEXURE "A"**

**PRICE SCHEDULE FOR GOODS/SERVICES BEING OFFERED FROM INDIA IN INR**

Name of the Bidder \_\_\_\_\_

NIQ No. \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Sl. No.	Item Description	Country of Origin	Unit	Qty	Ex-Works. Ex-Warehouse, Ex-show room off the shelf price (inclusive of all taxes already paid)	Total price Ex-Works. Ex-Warehouse, Ex-show room off the shelf price (inclusive of all taxes already paid) 5x6	VAT & other taxes like excise duty payable, if contract is awarded	Packing & forwarding up to station of dispatch, if any	Charges of inland transportation, insurance up to Lab./Instt.

Total Bid price in Indian Rupees \_\_\_\_\_ in words.

**Note:**

- (a) The cost of optional items shall be indicated separately.  
(b) Cost of spares \_\_\_\_\_

It is certified:

- That I/ we have gone through and understood the requirements given in the CIAB Tender Notice no. CIAB/1(89)16-17/N Pur dated 17 June, 2016 and rates have been quoted accordingly.
- That the terms and conditions given in the tender notice are acceptable to me/us.
- That the information furnished by me /us is true and correct.
- That the agency has not been blacklisted by any Government organization/department.

**Signature of Bidder**

**Name:**

Name & Address of the firm

**Authorized Signature & Seal of the Firm**

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**ANNEXURE "B"**

**PRICE REASONABILITY CERTIFICATE**

This is to certify that we have offered the maximum possible discount to you in our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ for (Currency)\_\_\_\_\_.

We would like to certify that the quoted price are the minimum and we have not quoted the same item on lesser rates than those being offered to CIAB to any other customer nor they will do so till the validity of offer or execution of purchase order, whichever is later.

Seal and Signature of the tenderer

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